



DISTRICT OFFICE

138 East Wilson Street, Valders, WI 54245
(920) 775-9500 • (920) 775-9509 (fax)
www.valders.k12.wi.us

VACANCY ANNOUNCEMENT

Position: Computer Technician

Position Description: The computer technician assists the technology coordinator in coordination and planning for technology, as well as helping with maintenance and troubleshooting technology problems covering three schools and the district.

Qualifications:

- Previous successful employment in computer repair
- Post high school education in computer repair, maintenance, and operation a plus
- Unpack, connect, and test new computers, printers, drives, and other peripherals upon direction from the Technology Coordinator and when warranty allows
- Disconnect, move, reconnect, and test computers reassigned to new locations upon direction from the Technology Coordinator
- Install and test operating systems, menus, and authorized software
- Install and test additional hardware for computers including memory chips, upgrade chips, cards and boards, as allowed by warranty
- Install and test printer and software upgrades
- Diagnose and troubleshoot computer system so that computer system is in full-operating status.
- Perform repairs to rectify hardware failure
- Replace memory, adapter cards, monitors, and hard drives as needed
- Install, backup, maintain, monitor, and test instructional networks in the district
- Test networks if moved or rearranged
- Other duties as assigned

Salary/Benefits: Salary range **\$52,000-\$58,000**, dependent on qualifications and experience

Closing Date: Online applications will be accepted **through July 16, 2024**. It is the responsibility of the applicant to submit a complete online application by this deadline. An online application which has been initiated but not submitted by the closing date has not met the deadline and will not be considered for the position.

Online Application: <http://wecan.education.wisc.edu> - Wisconsin Education Career Access Network (WECAN) – ID #212786. Questions should be directed to the Valders Area School District Office at (920) 775-9500.

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DJH/rsm
05/23/2024

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